Data Analysis Project Title

Results & Learnings

Date

Authors

Project Id

Department

Company Branding

# Project Goal & Results Summary

Brief description of the purpose for a data analysis and the outcome of the project

* Recycle from project outline
* Were the project goals met?
* Metric evaluations
* Anything unexpected that is important to be aware of

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# Project Domain & Background

* What is the desired outcome, and the required steps to achieve this?
* What is required in the end deliverable?

# Problem | Inquiry Addressed

# Data & Processing

## Data Sources & Schemas

## Data Transformation

* What methods were used?
* Any important decisions made on how to clean or filter data?
* Final data & schema

# Analysis

* Findings
* Outputs
* Implications

# Modeling

* Approach
* Solution
* Outputs

# Validation

* Approach
* Results

# Metrics Evaluation

# Deliverables & References

* Reports
* Code repo
* Deployed work

# Persisting Tasks & Responsibilities

# Learnings

* Were any new resources or procedures developed that could be applied to future projects?
* Useful knowledge sharing
* New insights beyond the intentions of the project
* Generate tags for easy future reference

# Appendix

* Any preexisting resources that are useful for understanding this project or contributed to its adoption
* Visuals that would be useful to understanding desired outcomes/deliverables